

**Minutes of the Children's Partnership Senior Officers Group**  
**Monday 9<sup>th</sup> May 2011, 09:30 – 11:30**  
 Room 2.11, Loxley House

**Attendees**

Mark Andrews	Director Family Community Teams
Liz Asher	Representing the Voluntary Sector
Phyllis Brackenbury	Interim Assistant Director of Children's Services, CitiHealth Nottingham
Peter Cansfield	Deputy Director of Public Health, NHS Nottingham City
Margaret McGlade	Independent Chair, Local Safeguarding Children Board
Sheila Wright	Deputy Chief Officer and Director of Operations, Nottinghamshire Probation
Colin Monckton	Head of Insight & Improvement
John Yarham	Director of Young People's Learning and Skills, Nottingham City Council
Geoff Jenkins	Policy and Planning Manager, NCC Children and Families
Mark O'Brien	Assistant Director of School Services, SHS (School-Home Support) UK
Dot Veitch (minutes)	Early Intervention & Partnerships, NCC Children and Families
Satinder Gautam	Director of Safeguarding
Shirley Smith	NHS Nottingham City
John Yarham	Director Economic Innovation & Employment
Graham Moran	Community Director at Nottingham Forest FC
Simon Nickless	Chief Superintendent, City Divisional Commander, Nottinghamshire Police

**Apologies**

Ian Curryer (Chair)	Corporate Director of Children and Families, Nottingham City Council
Katy Ball	Acting Head of Service, Children Trust, Nottingham City Council
Jean Pardoe	Chief Executive, Connexions
Andrew Kenworthy	Chief Executive, NHS Nottingham City
Gill Ellis	Director of Schools & Learning

Item	Detail
1	<u>Welcome and apologies</u> <ul style="list-style-type: none"> <li>▪ Attendance &amp; apologies noted as above.</li> </ul>
2	<u>Minutes, matters arising and action log</u> <ul style="list-style-type: none"> <li>• Minutes agreed</li> <li>• Actions completed or on track</li> </ul>
<b>Items for discussion</b>	
3	<u>Big Lottery Fund – Improving Futures Programme</u> <ul style="list-style-type: none"> <li>• Session led by Mark O'Brien (MO) Assistant Director of School Services, SHS (School-Home Support) UK with support from Liz Asher Project Director, Playworks and Graham Moran (GM) Community Director at Nottingham Forest FC</li> <li>• SW queried governance &amp; responsibility</li> <li>• MO stated that the lead organisation will be responsible for reporting.</li> <li>• Stage 1 is the EOI. Big Lottery will make and take forward choices to further stages</li> <li>• MA asked how S.O.G will be involved, SN expressed concerns that it was bespoke and felt a little disjointed</li> <li>• GM explained his role in engaging Physical Activity with CYP and that he has put in a bid to work with Primary Schools and will use this funding to add to the Big Lottery bid</li> <li>• MO explained that the Big Lottery view was that work with statutory providers was needed to keep the work moving forward</li> </ul>
4	<u>Total Place</u>

	<ul style="list-style-type: none"> <li>Presented by CM</li> <li>MA stated that we needed to be clear on all aspects, clear definition on what we mean by commissioning services. SN stated that we need to have clear definition and triggers</li> <li>CM – Candida Brudenell , SS will lead</li> <li>PB Health side have Vulnerable families list which could be shared</li> <li>CM work has been done on collecting &amp; clustering information which is probably similar to Health information. Some information is around complex rather than vulnerable families.</li> <li>CM to contact Lianne Taylor + either SS or PB re: Locality Working</li> </ul>
5	<p><u>CYPP End of Year Performance report</u></p> <ul style="list-style-type: none"> <li>Presented by CM, supported by Satinder Gautam &amp; John Yarham</li> <li>SN querying what do we understand from this – what will we do differently – what actions</li> <li>SN concerns around additional bureaucracy of CAF, police already have risk assessment</li> <li>MA will raise with Simon Alexander</li> <li>MM raised issue of the threat to CAF through increasing independence of schools</li> <li>Query over lead for reducing substance misuse CM to contact Jo Copping</li> <li>Suggestion that Tackling Child Poverty should be in Family Support rather than as a stand alone item</li> </ul>
Items for information	
6	<p><u>Review of the CYP</u></p> <ul style="list-style-type: none"> <li>Led by GJ</li> <li>Year since partnership approved the latest version</li> <li>The process is Draft paper&gt;partnership board&gt;consultation &amp; Equality Impact assessment&gt;SOG sign off in September</li> <li>MM queried pg 8 should be Local Safeguarding Inspection not Social Care Inspection</li> <li>Discussion on issue for resolution – pg3 options for Attainment, Behaviour&amp; Engagement</li> <li>GJ will look at impact of merging options for 6/6 mtg</li> <li>Pg14 GJ to look at rephrasing 1<sup>st</sup> bullet point in recommendation 3</li> <li>Pg14 Query over point 2 in recommendation 3 to be checked with CPD</li> <li>SN felt that we needed to move towards more SOG <i>action</i> rather than reporting performance/others actions</li> </ul>
7	<p><u>Proposed Partnership Operation</u></p> <ul style="list-style-type: none"> <li>Led by GJ</li> <li>Discussion around active process/improvement to give added value</li> <li>Role in light of emerging Health &amp; Wellbeing Boards</li> <li>MM raised issue of key people not always attending</li> <li>SN logged that we need to be looking ahead to the future, driving through the plan, accountability areas, officers driving things forward as champions and reporting back to the SOG</li> <li>GJ will address issues in June's report</li> </ul>
8	<p><u>Chair's Safeguarding report</u></p> <ul style="list-style-type: none"> <li>Presented by Margaret McGlade</li> <li>Time of high risk for safeguarding due to personnel moves leading to a dip in both expertise and strong relationships</li> <li>Work is going forward on the impact of cuts on vulnerable people</li> <li>Any comments to MM by 13<sup>th</sup> May via Dot Veitch</li> </ul>
9	<p><u>Forward plan</u></p> <ul style="list-style-type: none"> <li>Any comments/additions to DV</li> </ul>
10	<p><u>AOB</u></p> <ul style="list-style-type: none"> <li>No AOB</li> </ul>
	<p><u>Next meeting</u></p> <p>06.06.2011 9.30 – 11.30 Room 2.11 Loxley House</p> <p>Report deadline 27<sup>th</sup> May</p>